

Trustees of Trust Funds Meeting Minutes
July 14, 2015

The Trustees of the Trust Funds meeting was held in the Merrill Conference Room, Town Offices, 268B Mammoth Road, Londonderry, New Hampshire on July 14, 2015.

Attendees: Dan Collins, John McLaughlin, Howard Bookman & Steve R. Cotton

Meeting: Called to order at 9:00AM

Item 1: Steve asked for a motion to accept the meeting minutes from the April 16, 2015 as written. John made the motion, Howard second the motion, motion carried 3 – 0 – 0. Dan was delayed getting to the meeting.

Item 2: John presented the updated Town of Londonderry “Rules and Regulation Relating to Cemetery Control and Maintenance” to the Trustees. We discussed Lot Pricing in III 1 and IV. F 1 and agreed it was a duplication, and agreed to delete IV. F 1. In addition, John was requested to add to the cover page documentation revisions, delete the markup panel, high light III. Lot Pricing (Pillsbury Cemetery Only), and add the RSA for Stone Rubbing. Steve asked for a motion to accept the Rules and Regulations Relating to Cemetery Control and Maintenance with the updates discussed. John made the motion, Howard second the motion, motion carried 4 – 0 – 0.

Item 3: Steve presented the TOL Board of Trustee of Trust Funds Investment Policy to the Trustees. Steve stated that we are required to review the investment policy annually, and required to send a copy to the State of NH along with our MS-9 and MS-10. It was agreed for clarity, Steve would add revision control to the cover page showing the review and approval. Steve asked for a motion to accept the Investment Policy with the one update discussed. John made the motion, Howard second the motion, motion carried 4 – 0 – 0.

Item 4: Steve presented the State of NH Judicial Branch NH Circuit Court decision on the ORDER ON MOTION TO TERMINATE TRUST of TRUST W/W/O CHARLES W. ABBOTT Case No. 318-2004-TU-00424.

Discussion points:

Item 4a: Steve asked for a motion (accept the 50% split of the Trust Funds, and no need for any appeals) that the Trustees accept the NH Circuit Court Order from Presiding Justice Mark F. Waver as stated. Dan made the motion, Howard second the motion, motion carried 4 – 0 – 0.

Item 4b: Steve to have discussion with Town Manager Kevin Smith and Finance Director Doug Smith on our position that these unanticipated monies should be applied to the Pillsbury Cemetery CR.

Item 5: Dan asked about replacement gates at the Pleasantview and Sunnyside Cemeteries which were taken down due to rot/eyesore. After some discussion to replace or leave them removed, we decided since there have been no requests from the community to put them back, we would leave them removed. In the event we do get the request, we will revisit this topic.

Item 6: Steve reminded the Trustees that at the end of August they will need to come in and sign the MS-9 & MS-10. Steve will e-mail the Trustees when the MS-9/10 are ready to sign, and they will come in individually to sign them.

Proposed Agenda (September 2015)

1. Approve July 14, 2015 TTF Meeting Minutes.
2. Hold on-site visit at the Pillsbury Cemetery with Cemetery Sexton Kent Allen.

Motion to adjourn by Steve, Second by Dan. Motion passes 4-0-0. Meeting adjourned at 09:45 AM.

Respectfully submitted,

Steve R. Cotton
Administrative Support Coordinator
Town of Londonderry